



# Board of Podiatric Medicine

2829 University Avenue S.E., Suite 430 • Minneapolis, MN 55414-3245

Phone: (612) 548-2175 • Fax: (612) 617-2698

www.podiatricmedicine.state.mn.us

## MINUTES OF THE MEETING HELD ON December 2, 2013

### Members Present:

Stephen Powless, DPM, President, Nicole Bauerly, DPM, Eugene Dela Cruz, DPM, James Nack, DPM, Schelli McCabe, DPM, Margaret Schreiner

### Staff Present:

Ruth Grendahl

### Quorum

The meeting was called to order by Dr. Powless, President, at approximately 5:30 p.m. at the Board Office Conference Room, 2829 University Avenue SE, Suite 430, Minneapolis, MN, and a quorum was declared present.

### Minutes

Minutes of the August 12th Special Closed Session Board Meeting, August 12th Board Meeting, and September 9th Board Meeting were approved. Motion by Schreiner, seconded by Bauerly; motion carried. It was reported that the Findings of Fact, Conclusions, and Final Order for Dale Vancil, DPM was signed September 17, 2013.

### Licenses Issued Since September 9, 2013

Marion Parke, DPM, Shelley-Wayne Bruton, DPM, Jason Wisniewski, DPM

### Continuing Medical Education Requests

The MMA 8<sup>th</sup> Annual Pain Conference, The Pain Collaborative: Prescription Trends, Innovative Procedures, Mental Health, Physical Therapy & More was approved for 7 CME credits. Motion by Schreiner, seconded by Dela Cruz; motion carried.

Retention Schedule - Grendahl discussed the need to update the current retention schedule.

MSOPP Legislation – Dr. McCabe agreed to represent the Board and interact with the association to draft acceptable licensure language, including their integration into this Board.

### Board Legislative Changes

Margaret Schreiner agreed to represent the Board regarding the proposed statutory initiatives. The following changes were approved:

1. Require satisfactory completion of a clinical residency program, which is already in our rules.
2. Require a re-entry program after being out of practice for greater than 2 years.
3. Same # of CME's required for out of state applicants as MN renewals.
4. Update temporary permit language to reflect there are only 3 year programs offered now and eliminate obsolete preceptorship language.

5. Increase from 30 to 40 CME's required for license renewal - most states are currently requiring even more than that - and allowing only 8 of them to be obtained online. Motion by Schreiner, seconded by Dela Cruz; motion carried.

#### Executive Director Annual Performance Review

Grendahl gave an overview of Board accomplishments over the past year and reported that no salary increase was available at this time. Grendahl was excused from Board discussion. The Board certified the employee's performance exceeds standards, approved an achievement award of \$2,000 and will review increased compensation if it comes available. Motion by Nack, seconded by Schreiner; motion carried.

#### Fiscal/Budget Report

The Board reviewed budget revenues and expenditures reports, as well as other financial reports generated by the Administrative Services Unit (ASU) and Board, per the 2005 OLA Financial Audit recommendation stating that Board members should be provided detailed, monthly revenue and expenditure accounting transactions report for their review and approval during regularly scheduled Board meetings. No concerns were raised about the monthly revenue and expenditure accounting transactions. Financial reports were accepted; Motion by Dela Cruz, seconded by Schreiner; motion carried.

2014 Quarterly Board Scheduled March 3, June 23, September. 8, December 1

#### Adjournment

The meeting adjourned at approximately 7:00 p.m. Motion by Schreiner, seconded by McCabe; motion carried.